**Massachusetts**

**PARENT/GUARDIAN NOTIFICATION LETTER**

NAEP 2017

January 9, 2017

Dear Parent or Guardian:

We are pleased to inform you that our school has been selected to represent schools across the nation by participating in the National Assessment of Educational Progress (NAEP), also known as *The Nation's Report Card.* NAEP, administered by the U.S. Department of Education, allows educators, parents, and legislators to compare the student achievement of Massachusetts with other states and the nation.

In our school, the NAEP assessment will be given on **February 9, 2017** A sample of students in our school has been selected to take either a reading or mathematics assessment. Students will be assessed in only one subject. In addition to subject area questions, students will be asked some background questions such as how often they use computers and what types of classes they take. It will take approximately 120 minutes for students to complete NAEP.

**The results are completely confidential in accordance with the Confidential Information Protections provisions of Title V. This means that the names of students who take part in the assessment are not recorded on any materials that leave the school, and your child’s grades or progress in school will not be affected in any way. No student, school or district results are reported and only statewide data is available.**

Your child may be excused from participation for any reason, is not required to finish the assessment, and may omit any test question. While NAEP is voluntary, we depend on student participation to collect information on student achievement that will inform improvements in education. Your child will represent many other students, so participation is very important. However**, if you do not want your child to participate, please notify me in writing or email by January 17, 2017. Your decision will not affect your child’s grades.**

If your child currently has an Individualized Education Plan (IEP) or a Section 504 plan and has received accommodations for MCAS or PARCC, we wanted to let you know that although NAEP provides most of the accommodations permitted on both, some state accommodations are not permitted on NAEP. We will be happy to discuss your child, the test he/she has been selected to participate in, and the NAEP accommodations that will be provided them.

There is no need to study in preparation for NAEP. We do ask parents to encourage their child to do their best and to have them get plenty of rest the night before the assessment. If you would like to review a booklet that includes the background questions and sample assessment questions, the website is <http://nces.ed.gov/nationsreportcard/itmrls/>.

If you have questions or concerns about your child’s participation in NAEP, please contact Erin Mackay, Assistant Principal, at 978-374-3475 or by email at erin.mackay@haverhill-ps.org

Sincerely,

Bonnie Antkowiak

School Principal